Sus B.
Preserved

App F IX-4

1929. File No. 223-29

*Previous References*
ml 223-29 sl 6 (ml) Serial Nos. 1 to 5

*Later References*
ml 138-30 sl 2
ml 118-33-1, 2, 3, 4, 5, 6, 7, 8

# General and Revenue Secretariat.

---

*Serial Nos* 5

**Part B for** July 1930

---

SUBJECT.

Powers and duties of Vice-Presidents in Municipalities

---

5. The D.Cs of Dists and the Comptroller

L. 473-8 of 15.7.30

Directs that a selection be made of one town and one municipality in each Dist which have official Presidents and no elected officers and that the Vice President thereof be entrusted with such powers & duties as Dy. Comrs think fit out of those contained in the Schedule and requests the Dy. Comrs. of Dists to take necessary action in the matter and submit a report of the working of the experiment at the end of one year

GIM 10/1/30

CW 723

L 3062 / 6.12.29 (P

App F III—2]

General and Revenue Secretariat | File No 203 of 1929

Serial No

mls 21-29) A

Powers and duties of Vice Presidents in Municipalities

Please see Second Member's Minute in Municipal File 21-29-3, regarding notes of Inspection of the Kunigal Town Municipal Office.

Against Question No. 6 in the form of the Inspection report, the Deputy Commissioner stated that there ~~is~~ was no record to show what powers have been delegated to the Vice-President by the ~~President~~ President. On this the Second Member was pleased to record as follows -

"Re. delegation of functions to the Vice President please put up a standard schedule and ask the various Municipalities to adopt it as far as possible."

Of the 21 Presidents from whom information was called for, 19 have replied. From the replies received, it appears ~~expedit~~ expedient to suggest that in Town and Minor Municipalities, wherever Revenue Inspectors are Ex-officio Presidents, they may invest the ~~Village Panchayets~~ Vice-Presidents may be invested with the following duties and powers when-ever a Chief Officer is not employed in the Municipality -

Duties.

1. The Vice President shall be in immediate charge of the Municipal Office and the establishment attached to it and shall superintend the Municipal Offices and the work connected therewith. He shall assist the President in every matter connected with the conduct of meetings and other business of the Council. He shall also supervise the work of the Executive staff of the Municipality and see that every officer does his work properly.

2. He shall be in charge of the Imprest Cash and maintain proper accounts for sums spent out of the

Note—Contn Sheet

General and Revenue Secretariat | File No 223 of 1929

Serial No

impress.

3. He shall be responsible for preventing encroachments and see that buildings are constructed in -- accordance with notices issued under Section 96 of the Municipal Regulation or the licenses issued thereunder.

4. He shall be responsible for all routine work in the office and for the maintenance of proper and correct -- accounts and registers.

5. He shall check the estimates for works and take measurements for work done and supervise public works

6. He shall be responsible for the timely compilation and submission of monthly and other periodical accounts and returns to the offices concerned except budget and administration reports to the Deputy -- Commissioners and Government.

7. He shall report for the orders of the President, cases of offences falling within the purview of the Municipal Regulation or the rules or bye-laws framed thereunder.

8. He shall inspect the Municipality once a week at least and see that the out-door establishment is properly worked.

9. If tolls are levied, he shall inspect the accounts of the contractor and see that the tolls are levied in accordance with the prescribed rules and that the rules are complied with.

10. He shall see to the preparation of the assessment list and revision thereof under Section 67 of the Municipal Regulation.

NOTE—Contn sheet

WD 066—GPB—30,000—26-7-29

General and Revenue Secretariat — File No 223 of 1929

Serial No

11. He shall supervise the collection work of the Municipality. He shall be reposible for the issue of bills for taxes and instalments due from contractors of tolls and market fees and other items and take all possible steps for their recovery.

12. He shall be responsible for demanding payment of taxes, contributions and other sums due from Government and other Departments and report cases of delay in regard to the adjustment of such dues.

13. He shall be in touch with the work of the Economic Committee of the Municipality.

14. He shall attend to the Audit Notes and see that the instructions given therein are promptly and strictly carried out.

15. He shall be responsible for taking needful steps to check the spread of infectious diseases and submit periodical reports to higher officers connected therewith.

Powers -

1. He may fine up to Rs. 5/- Municipal servants on a salary of not more than Rs. 20/- subject to appeal to the President.

2. He may sign all routine correspondence and returns and pass intermediate orders on correspondence and take action in accordance with the orders passed by the President on original files. He may also sign "for the President" in all ordinary papers including fair copies.

3. He may sign cheques for Establishment charges and conveyance charges according to the prescribed scale

NOTE—Contn sheet

066—GPB—30,000—26-7-29

App F III—2]

General and Revenue Secretariat — File No 223 of 1929

Serial No

and for public works for which bills have been approved by the President.

4. He may pass bills in respect of the following charges of a purely recurring character

(1) Contingent bills of the Municipal Office,

(2) Pound and Mohatarfa Commission bills

(3) Bills for supplies and services.

5. He may receive petitions and applications, hear petitioners and dispose of applications for licenses which are of a routine character.

6. He may inspect the institutions which are in receipt of a grant-in-aid from Municipal Funds or maintained entirely from the Municipal Fund.

7. He may conduct under proper sanction, sales of land or produce of lands, trees , manure, and other moveable properties belonging to the Municipal Council or which have been attached under the provisions of the Municipal Regulation, whenever the estimate does not exceed Rs. 50/-

8. He may grant advances for Municipal purposes, if any permissable under the rules, subject to a maximum of Rs. 25/- in each case.

9. He may pay rewards for the destruction of wild animals and snakes according to the scale prescribed ~~to the scale prescribed~~ by Government or the Municipal Council.

10. He may sanction refunds up to Rs. 10/- in each individual case, if the claim for the same is tenable and made in time.

11. He may sanction estimates for works approved by the Municipal Council up to Rs. 50/-.

NOTE—Contn sheet

WD 066—GPB—36,000—26-7-29

App F III—2]

General and Revenue Secretariat — File No ___ of 1929

Serial No

12. He may exercise the powers of the Municipal Council under the following sections of the Municipal ~~Towns~~ Regulation whenever he may have been assigned to the Presidency by the Govt

Sections 110, 114, 118, 122(2), 123, 125, 127, 128 129, 132, 133, 134, 135, 142, 154.

83 6 12 29

The above rule may be finally approved. As Dewan Mr Dorairaja may be consulted as to the distribution of the powers Messrs K. V. Ananta Laman, ~~T. R. Venkatarama~~ Krishnaswami Iyengar & Raj Peria may be informed of the result of the Municipal Rules Amendment Bill Committee

2nd Member 22/12/29

yes CSY 17/12

Dewan 18/12

(Mr S S) Submitted with a draft for approval

83 18.12.29

Hon'ble Mr. K.V. Ananta Laman

Messrs Ramanathan, K.V. Anantaraman & C.S. Krishnaswami Iyengar

L 4929-3 Dy 4-1-30

Forwards a list of duties & powers proposed to be delegated to the Presidents of Mcds & calls for opinion

NOTE—Contn sheet

WD 066—GPB—30,000—2-7-29

(97)

3½ 4 Nov

App F III—2]

General and Revenue Secretariat — File No 223 of 1929

| Serial No | |
|---|---|
| | This may be kept for noting at the next meeting of the committee MR RR) 31/1/30 |
| 2 | Letter no L. Dis A5-C 2012/29-30 dated 17th January 1930 from the Dy Commr Kolar District furnishing his opinion on the matter. |
| 3 | Letter no A.6.Lc 1136/29-30 dated 2/4/30 from the Dy commr Chitaldrug District furnishing his opinion on the matter |
| | The opinion of the Dy commr Mysore District is still due Draft of D.O. reminder is submitted for approval 8/4 AS 9/4 10/4 |
| | Issued no L 7469 of 15/4/30 to K V Anantaramaiya Esq B.A Requests him to expedite the reply |
| 5/5/30 AS 16/4/4 | Letter no D3-L 23741/29 dated 25/4/30 from the Dy commr Mysore District furnishing his opinion in the matter The Dy commr Kolar District is agreeable to the proposed delegation while the Dy Mysore |

NOTE—Contn sheet

4812, 5 XII 29 (7)

App F III—2]

General and Revenue Secretariat — File No 733 of 1929

Serial No

is of opinion that the powers and duties mentioned in the list may be delegated to the Vice-Presidents subject to the control of the Presidents except those powers mentioned in Items 4, 8, 10 & 11.

But the Bye-laws Distributing Statutes the duties and powers may be delegated to the Vice-Presidents in minor matters subject to the reservation of any of those powers and duties by the President at any time and that where there are Chief Officers it is not desirable to entrust the duties & Powers to Vice-Presidents and that in such municipalities the Presidents may be allowed to use their discretion in delegating such powers to the Vice-Presidents according to the local circumstances

Submitted for orders

23/29 & 32

Mr Anantaraman is not agreeable to the delegation of powers specified in items nos 4, 8, 10 and 11 and suggests that the Scheme may be given a fair chance of trial for a year or two. The D. C. Cuttack also is not agreeable to the delegation in the Town Units. Mr. Ramanathan is agreeable to the delegation

NOTE—Contn sheet

WD 066—GPB—30,000—26-7 29

General and Revenue Secretariat — File No 223 of 192 9

Serial No

8 of 13
1/5

As it will take about a year before the amendment to the Land Regn ordinary passed the scheme may perhaps be tried in one town and one minor municipality in one District and the results watched the selection of the municipalities may perhaps be made by the Govt themselves

AS
29/4/30

2nd Member
28
30/4
asst Secy cite please discuss with me in person

CSZ
4/5

The Member ordered that the powers & duties may be appd except 4, F R 10 under powers
Mar perhaps necessary draft.

28
1.5.30
MW RR)
A draft is put up!

RR
14/5
Please put up the changes in typed draft

NOTE—Contn sheet

WD 066—GPB—30,000—26-7-29

25
1.5.30
Typed draft put up
Mar perhaps
Cttee of Secy
MW 15/5
MW R R
RR
1/5

15229

General and Revenue Secretariat

Exts File No. 202

App F III—2]
of 1929

Serial No

OFFICE OF TH
SECOND MEMBER OF
6 JUNE 1930
No. 6 [illegible]

4265
19/5

Traced draft attached
Exts
17/5 A
[signature]
17/5

Fair draft attached as received
Exts
28/5 D
[signature]
28/5

P.C.
Please put up afsh
dft as usual
RB
23/5730

DEWAN'S OFFICE
30 JUN 1930
5601

2nd Member of
Dewan
RB
29/5730

CSX
27/6
VS
27 6 30

30-6-30

2
1-7-30

Issued RB 7/30
VS

Note—Contn Sheet

WD 01684—GPB—30 000—20 4 29

App F III—2]

General and Revenue Secretariat | Rl File No 223 of 1929

| Serial No | |
|---|---|
| 5 | G.O. No. 1473-88 15.9.30 to Govt of Bh & Comptr<br>Directs that a selection be made of one town and one minor unit in each District, which have Special Presidents and no Chief Officers and that the Vice-Presidents thereof be entrusted with such powers and duties as by Govts would fall out of those contained in the Schedule and requests the Govt of Bihar to take useful action in the matter and submit a report of the working of the experiment at the end of one year |

REV. SECTT
Pd 2 Sec B 23 JUL 1930

Note—Contn Sheet

WD 02328—GPB—10,000—22 4 30

A P F VI G1]

SUBJECT

11

Diary No of letter replied to L 3062

Section Rel

File No 223-29

Serial No. 1

L No. 4929-31

General and Revenue Secretariat

( Rel )

the 192

To DO

Date of issue 4/1/30

Dear Sir

Signed by Mr D K Srinivasa Iyer

I am desired to forward herewith a list of the duties and powers which are proposed to be delegated to the Vice-Presidents of Municipal Councils and to request you to be so good as to favour the Govt with your opinion in the matter

Yours Sincerely

23/12

List of enclosures

Copied by

To

A V Ramanathan Esq BA BL Secretary

K V Ananteraman Esq BA BL Secretary

C S Muthaboorany Ayyangar Esq BL Secretary

T G J Bolée

Examined by

WD0325—GPB—30 000—26 5 27

23-12-29

113

In all future correspondence please quote this
No L.Dis.Ag-C.2012/29-30.
Encls

OFFICE OF THE DEPUTY COMMISSIONER,
KOLAR DISTRICT

*Dated, Kolar, the* 17th January 1930

FROM

A V RAMANATHAN, ESQ, BA,
*Deputy Commissioner,*
*Kolar District*

GEN & REV SECTT 3759 21 JAN 1930 L S G Dn

To

R.Ranga Rao, Esq.,B.A.,B.L.,
SECRETARY TO GOVERNMENT OF MYSORE,
General *Department,*
*Bangalore.*

Ml 223-29-2

SIR,

Delegation - Powers and Duties - Municipal Vice - Presidents-

With reference to your letter No.L.4929-31/Ml.223-29-1 dated the 4th January 1930 calling for my opinion on the above subject, I have the honour to state that I agree that the proposed delegation is, in my opinion, desirable and proper, except where a Chief Officer is appointed and he exercises all or any of these powers, or there is a whole time non-official President and he exercises these powers in person.

I have the honour to be,
S i r,
Your most obedient servant,

Treasury Assistant Commissioner,
For Deputy Commissioner,
Kolar District.
(Absent from station).

1106

*Tel Address —Depcom*
*CHITALDRUG*

In reply, please refer to
No A-6. L.C. 1136/29-30
Enclosures

**OFFICE OF THE DEPUTY COMMISSIONER,**
**CHITALDRUG DISTRICT**

*Dated, Chitaldrug,* 2nd April 1930

GEN & REV 4847
3 APR 1930

FROM

C S KUPPUSWAMIENGAR, Esq,
*Deputy Commissioner,*
*Chitaldrug District*

Mel 223-29-3

To

R Ranga Rao Esquire B.A.,B.L.,
General Secretary to Government,
B a n g a l o r e.

With reference to your D.O.No.L.4929-31/M1.223-29-1 dated 4th January 1930 forwarding for my opinion a list of the duties and powers that are proposed to be delegated to the Vice Presidents of Municipal Councils I have the honor to state that the duties and powers may be delegated to the Vice Presidents in minor Municipal Councils subject to the reservation of any of those powers and duties by the President at any time.

In the case of Town Municipalities where there are Chief Officers and Municipal Engineers, it is not desirable to entrust the above duties and powers to the Vice Presidents.

In such municipalities I am of opinion that the delegation of those powers to the Vice President will impair the smooth and efficient discharge of Municipal administration I would therefore suggest that the Presidents may be allowed to use their discretion in delegating such powers to the Vice Presidents according to the local circumstances.

I have the honor to be,

S I R,

Your most obedient servant,

for Deputy Commissioner,

Chitaldrug District.

Appendix F G—1

SUBJECT

*Diary No of letter replied to* L 4842

Section Rev

File No 223-29

Serial No

No L-7467

General and Revenue Secretariat

( Rev )

*the* *192*

To

Date of issue 15/4/30

Dear Sir

Signed by Mr. Lloyd

I am desired to invite your attention to this office Memo No 4929-31 dated 4/1/30 requesting you to furnish your opinion on the enclosed list of duties & Powers proposed to be delegated to the Vice-Presidents of Unions, and to request you to be so good as to expedite your reply in the matter.

List of enclosures

Yours Sincerely

10/4

Copied by

Examined by

To K.D. Anantanarayanan Esqr

over

WD063—GPB—20,000—1-8-29

9-4-30

D.O.D3-L 2374/29

K V ANANTARAMAN
DEPUTY COMMISSIONER

5229 REV SEC

MYSORE,
21st April 1930

25 APR 1930

L S BRANCH

15

ml. 223-29-4

5

Dear Sir,

With reference to your D.O letter No.L.4929-31/ML.223-29-1 dated the 4th January 1930 re the duties and powers to be delegated to the Vice Presidents of Municipal Councils, I beg to state that all the powers and duties mentioned in the list may be delegated to the Vice Presidents subject to the control of the Presidents except those powers mentioned in paragraphs 4,8,10 and 11.

I would suggest that the scheme may be given a fair chance of trial for one or two years, and the duties and powers may be revised thereafter in view of the experience gained.

Yours Sincerely,

K V Ananta

To

B Ranga Rao, Esq , B.A., B.L.,
General Secretary to Government,
Bangalore.

MGS

L473-81 MI-223-29-5

Dy 15/7/30

Proceedings of the Government of H. H. the Maharaja of Mysore.

---

Order No. L473-8 Dy 15/7/30.

Representations having been made to Government that the powers of Vice Presidents of Municipal Councils may be definitely laid down in the Municipal Regulation, Government are taking action separately to amend Section 25 of the Mysore Municipal Regulation. But as the amendment of the Section is likely to take some time, and as some guiding principles are considered necessary in the meantime, a schedule of powers and duties that may be delegated to Vice-Presidents has been prepared in consultation with some of the Deputy Commissioners and is appended to this order. Before sanctioning the delegation of all these powers and duties in all Municipalities, Government would like to introduce the scheme of delegation on a limited scale in a few places and see how it works. They are pleased to direct therefore that a selection be made of one Town and one Minor Municipality in each District, which have Official Presidents and no Chief Officers, that the Vice-Presidents thereof be entrusted with such powers and duties as Deputy Commissioners think fit out of those contained in the schedule.

2. Deputy Commissioners of Districts are requested to take needful action in the matter and submit a report of the

working of the experiment at the end of one year.

RR

General Secy. to Govt.

DS
24/5/33

To

The Deputy Commissioners of Districts.
The Comptroller to Government.

Powers and duties of Vice Presidents in Municipalities.

---

DUTIES

1. The Vice President shall be immediate charge of the Municipal Office and the establishment attached to it and shall superintend the Municipal Offices and the work connected therewith. He shall assist the President in every matter connected with the conduct of meetings and other business of the Council. He shall also supervise the work of the Executive staff of the Municipality and see that every officer does his work properly.

2. He shall be in charge of the Imprest and Cash and maintain proper accounts for sums spent out of the imprest.

3. He shall be responsible for preventing encrachments and see that buildings are constructed in accordance with notices issued under Section 96 of the Municipal Regulation or the licenses issued thereunder.

4. He shall be responsible for all routine work in the office for and the maintenance of proper and correct accounts and registers

5. He shall check the estimates for work xxxxxx and take measurements for work done and supervise public works.

6. He shall be responsible for the timely compilation and submission of monthly and other periodical accounts and returns to the officers concerned except budget and administration reports.

7. He shall report for the orders of the President cases of offences falling within the purview of the Municipal Regulation or the rules or bye-laws framed thereunder.

8. He shall inspect the Municipality once a week at least and see that the out-door establishment is properly worked.

9. If tolls are levied, he shall inspect the accounts of the contractor and see that the tolls are levied in accordance with the prescribed rules and that the rules are complied with.

10 He shall see to the preparation of assessment list and revision thereof under Section 67 of the Municipal Regulation.

11. He shall supervise the collection work of the Municipality. He shall be responsible for the issue of bills for taxes and instalments due from contractors of tolls and market fees and other items

permissable under the rules, subject to a maximum of Rs. 25/- in each case.

9. He may pay rewards for the destruction of wild animals and snakes according to the scale perescribed by Government or the Municipal Council.

10. He may sanction refunds up to Rs. 10/- in each individual case, if the claim for the same is tenable and ~~the President by the~~ made in time ~~Municipal Council.~~

11) He may exercise the powers specified under the following Sections 110, 114, 118, 122(2), 123, 125, 127, 128, 129, 132, 133, 134, 135, 142, 154. given to him whenever he may have been delegated to do so by Government by rule

---

C O P Y.

For General Secretary to Govt.